



3600 Country Club Drive
Jefferson City, MO 65109
Office (573) 893-5437
Fax (573) 893-5447

Capital Mall Trade Days Waiver and Release of Liability

We, _____ (Vendor), in consideration of the use of the Common Area at Capital Mall, for the rental of space(s) in the common area of the mall for Capital Mall Trade Days, a vendor exhibit, on _____ (date)

do as hereby release and forever discharge Covington Property Management, and their affiliates, parents, subsidiaries, officers, directors, agents, employees, shareholders, and assigns from any and all claims, demands, causes of actions, suits, damages, costs and expenses for any and all personal injuries, loss of time, pain and suffering or property damage arising out of, or occurring in connection with, the use of the Community Room/Common Area.

We (I) recognize and acknowledge that our (my) use of the Community Room/Common Area is solely at our (my) own risk, We (I) acknowledge that our (my) use of the Community Room exposes us (me) to risk of injury or possibly demise. ,We (I) further understand that this Waiver and Release is absolute as to all claims, demands, causes of actions, suits, damages, costs and expenses which could occur while (we) I am using the Community Room/facilities, except those claims or demands arising out of gross negligence of the Owner or Managing Agent, if any.

We, the undersigned authorize charges for booth rental space at the rate stated for exhibit date upon payment from credit card or debit transaction, by phone, or fax with card information given at time of transaction.

I HAVE READ AND FULLY UNDERSTAND THIS DOCUMENT, INCLUDING THE FACT THAT I AM RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND I AM VOLUNTARILY AND FREELY AGREEING TO THE TERMS AND CONDITIONS SET FORTH.

SIGNED THIS _____ day of _____, 20_____.

Booth Reservations Contact: Donna Vail

dvail@capital-res.com

Signature of Vendor

Printed Name of Vendor

Rules and Regulations for Capital Mall Trade Days

1. All merchandise must be loaded through the loading zone only. No carts or merchandise may be brought in through a mall entrance door.
2. You may start setting up your booth space at 7am on Saturday and 8am on Sunday.
3. All booths are required to be open for business at 10am or at scheduled Holiday Mall hours as posted.
4. All booths must close for business and clear the building by 9pm on Saturday and 6pm on Sunday.
5. All booths must have their area clean and free of any trash or debris upon leaving.
6. Trash receptacles are provided inside the mall for trash, all boxes or cardboard must be disposed of in the recycle compactor.
7. Each Vendor must stay inside the perimeter of their area not to encroach upon a neighboring Vendor.
8. All Vendors MUST sell only the products they have set up their booth registration for.
9. Capital Mall JC, LLC is not responsible for unattended booths, lost or misplaced items during an event Trade Show.
10. All Waivers must be completed and payment for booth before reservation will be placed on booth location.

Fall Exhibits: September through December we offer 2 day rental option. You may choose either Saturday or Sunday or reserve both days for a discounted rate. Please inquire at the Mall office with Donna Vail for further details.

Thank you for using Capital Mall Trade Days as your preferred Vendor Show. We look forward to a continued presence and your representation of your products.

If in the future you are interested in a permanent leasing spot at one of our RMU inside the mall or an in-line store please feel free to contact the General Manager, Jamie Reed or the Marketing Administrator, Donna Vail at the mall office 573-893-5437.

Jamie Reed jreed@capital-res.com

Donna Vail dvail@capital-res.com



Thank you for your participation in Capital Mall Trade Days!